

**Manasquan Borough Council Meeting**  
**In- Person at Borough Hall and Virtual Zoom Meeting**  
**January 18, 2022 7 pm**

In order to accommodate both in person and virtual meeting requests the Mayor and Council have established a Hybrid Meeting which will include in-person and virtual participation.

**IN-PERSON MEETING**

The in-person meeting will be held at Borough Hall at the above stated date and time. Masks are optional.

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session. You will stand in front of the public mic and clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed.

**Zoom Meeting**

<https://zoom.us/j/8830046931> or 1-646-876-9923

**ID# 883 004 6931**

**Participant Instructions**  
**Meeting will be recorded**

**Instructions:**

Join meeting via Zoom video:

- Click on link above or copy and paste into your browser.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Join meeting via Zoom dial in (phone):

- Dial the number provided above.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

**Mayor's Instructions**

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session.

If you would like to ask a question or make a comment please press \*9 to raise your hand in the system if you are on the phone. When the last 4 numbers of your phone number is announced you will be unmuted to speak.

If you are participating via video scroll towards the bottom of the page to participants. This is where you can raise your hand through the system.

You must clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed.

**BOROUGH OF MANASQUAN AGENDA**  
**January 18, 2022 7:00 PM**

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

**Moment of Silent Prayer**

**Pledge of Allegiance**

**Roll Call**

**Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)**

**Appointments**

1. Environmental Commission - Matthew Amato from Alternate #1 to Member for unexpired term - 1/1/20-12/31/22
2. Environmental Commission - Sharon Manni to Alternate #1 - Unexpired Term 1/1/22-12/31/23

**Presentation**

1. Manasquan Tug Committee - Presentation of Check

**Approval of Minutes**

1. Regular Meeting Minutes - December 20, 2021
2. Regular Meeting Minutes - December 30, 2021
3. Reorganization Meeting Minutes - January 3, 2022

**Workshop Discussion:**

1. Beach Parking Lot Mobile Pay Initiative - Discussion

**Consent Agenda:** These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

- [1.](#) 31-2022 Appointing Tax Assessor as Agent in Tax Appeals
- [2.](#) 32-2022 Release Performance Bond - 236 Second Avenue
- [3.](#) 33-2022 Release of Planning Board Escrow Funds - Various
- [4.](#) 34-2022 Disabled Veteran Tax Exempt Status and Refund - 81 Curtis Place
- [5.](#) 36-2022 Authorizing Execution of Agreement with Park Mobile, LLC
- [6.](#) 37-2022 Authorizing Execution of Agreement with Motorola Solutions
- [7.](#) 38-2022 Payment of Bills

**Resolutions**

- [1.](#) 35-2022 Person to Person Liquor License Transfer - D&C Osprey Nightclub, LLC

**Ordinances - First Reading**

- [1.](#) 2366-22 Amending Chapter 2 Standing Committees

**Committee Reports**

**Audience Participation On Any Subject (comments limited to 5 minutes)**

**Closed Session**

1. Land Use - Litigation
2. Personnel - Contractual
3. DPW - Personnel

**Adjournment**

## APPOINTMENT OF TAX ASSESSOR AS AGENT IN TAX APPEALS

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Monmouth County Board of Taxation with such Petition of Appeal.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA			YES		NO	

**RESOLUTION OF THE BOROUGH COUNCIL OF  
THE BOROUGH OF MANASQUAN, COUNTY OF  
MONMOUTH, NEW JERSEY, RELEASING THE  
CASH PERFORMANCE BOND/GUARANTEE  
FOR 236 SECOND AVENUE**

**WHEREAS,** As a result of a sale of the said property the Governing Body of the Borough of Manasquan is desirous of releasing the cash performance guarantee in the amount of \$15,797.40 to Edward & Sofia Lilinshtein.

1. The cash performance guarantee in the amount of \$15,797.40 posted by Edward & Sofia Lilinshtein for 236 Second Avenue, may be released.
2. The Chief Financial Officer is authorized to return the bond in the sum of \$15,797.40 to Edward & Sofia Lilinshtein.
3. A certified copy of this resolution shall be sent to:

## CERTIFICATION

BARBARA ILARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA			YES		NO	

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA			YES		NO	

# RESOLUTION

## 34-2022

**WHEREAS**, pursuant to N.J.S.A. 54:4-3.30a Disabled Veterans are exempt from taxation; and

**WHEREAS**, the Tax Collector shall be and is hereby discharged from collecting 2021 taxes from the following, as he/she is a Disabled Veteran as per NJ Statute 54:4-3.30a and exempt from all taxes as of the effective date noted for an assessment listed,

**WHEREAS**, 2021 property taxes based on the assessment listed in the 2021 Tax Duplicate are to be cancelled and any monies showing a credit should be immediately refunded to the appropriate property owner stated.

**WHEREAS**, the Borough Tax Assessor and Tax Collector have reviewed the circumstances surrounding this exemption and refund and have recommended to the Borough Council that the appropriate Borough officials be authorized to issue said exemption and refund,

**NAME:** Matthew Kyle & Erica Lyn Hart  
81 Curtis Place  
Block 47 Lot 60

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Manasquan that the appropriate Borough officials be and are hereby authorized to issue the cancellation in accordance with N.J.S.A. 54:4-3.30a.

I, Barbara Ilaria, Clerk of the Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the January 18, 2022 meeting.

BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA			YES	NO		

# RESOLUTION

## 36-2022

**BE IT RESOLVED**, that the Hon. Edward G. Donovan, Jr., Mayor of the Borough of Manasquan, be and is hereby authorized to sign the Service Agreement with Park Mobile, LLC for implementation and parking transaction services.

## CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the January 18, 2022 meeting.

BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA      YES      NO						

# RESOLUTION

## 37-2022

**BE IT RESOLVED**, that the Hon. Edward G. Donovan, Jr., Mayor of the

## CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of

BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						



**BOROUGH OF MANASQUAN  
RESOLUTION  
38-2022**

**BE IT RESOLVED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$219,004.21
Current Capital Fund	\$2,228.49
Water/Sewer Fund	\$358,261.25
Beach Utility Fund	\$92,036.76
Beach Capital	\$557.12
Recreation Building Trust	\$101.97
Recreation Trust	\$3,999.49
Tourism	\$668.33
Junior Lifeguards	\$655.00
Reserve for Tax Maps	\$650.00
Miscellaneous Trust Fund I	\$2,400.00
Affordable Housing	\$775.00
Developers Escrow	\$542.86
Animal Trust	\$124.40

## CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on January 18, 2022.

BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY LEE						
MANGAN OLIVERA						
READ TRIGGIANO						
<b>ON CONSENT AGENDA    YES       NO</b>						

**BOROUGH OF MANASQUAN  
RESOLUTION  
35-2022**

**RESOLUTION OF THE BOROUGH COUNCIL OF  
THE BOROUGH OF MANASQUAN, COUNTY OF  
MONMOUTH, NEW JERSEY, AUTHORIZING THE  
PERSON TO PERSON TRANSFER OF PLENARY  
RETAIL CONSUMPTION LICENSE WITH BROAD  
PACKAGE PRIVILEGE NO. 1327-32-008-010 TO  
COVER PREMISE AT 201 FIRST AVENUE,  
MANASQUAN, NEW JERSEY**

**WHEREAS**, application has been made to the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey by D&C Osprey Nightclub LLC. for the person to person transfer of Plenary Retail Consumption with a Broad Package Privilege License No. 1327-32-008-010 to cover premises known as The Osprey Hotel at 201 First Avenue, Manasquan, New Jersey; and

**WHEREAS**, the governing body makes the following findings with respect to the plenary retail distribution liquor license:

1. The submitted application is complete in all respects.
2. The applicant is qualified to be licensed according to all statutory, regulatory and governmental laws and regulations of the Division of Alcoholic Beverage Control.
3. The applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and/or any additional financing obtained in the previous license term for use in the licensed business.

**WHEREAS**, D&C Osprey Nightclub LLC. is adjudged to be entitled to a person to person transfer for the Plenary Retail Consumption Liquor License with Broad Package Privilege covering premise at 201 First Avenue, Manasquan, New Jersey.

**NOW, THEREFORE BE IT RESOLVED** on the 18<sup>th</sup> day of January, 2022, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, that the person to person transfer application of D&C Osprey Nightclub LLC is approved.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on January 18, 2022.

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA    YES    NO						

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

**BOROUGH OF MANASQUAN  
ORDINANCE NO. 2366-22**

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2 (ADMINISTRATION) SECTION 2-5.20 STANDING COMMITTEES DESIGNATED AND SECTIONS 2-5.21 CHAIRMAN; 2-5.26 ADMINISTRATION AND FINANCE COMMITTEE, SECTION 2-5.27 BEACH AND RECREATION COMMITTEE, SECTION 2-5.28 CODE AND LAND USE COMMITTEE, 2-5.29 PUBLIC SAFETY AND TRAFFIC COMMITTEE, 2-5.30 PUBLIC WORKS AND CONSTRUCTION COMMITTEE AND SECTION 2-5.31 (RESERVED)**

**BE IT ORDAINED**, by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, as follows:

**SECTION 1:** Chapter 2 entitled Administration of the Revised General Ordinances of the Borough of Manasquan and Section 2-5.20 entitled Standing Committees is amended and shall read as follows:

**2-5.20 Standing Committees Designated**

The following standing committees of the Council, consisting of three (3) council members each shall be appointed as follows.

- a. Administration & Finance
- b. Beach
- c. Code & Land Use
- d. Public Safety
- e. Public Works & Construction
- f. Recreation

**SECTION 2:** Chapter 2 entitled Administration of the Revised General Ordinances of the Borough of Manasquan and Section 2-5.21 entitled Chairman is amended and shall read as follows:

**2-5.21 Chairman**

Each Councilperson shall be Chairman of a least one of the Standing Committees named in subsection 2-5.26 through 2-5.31, and a member of not less than two others.

**SECTION 3:** Chapter 2 entitled Administration of the Revised General Ordinances of the Borough of Manasquan and Sections 2-5.26 Administration and Finance Committee, Section 2-5.27 Beach and Recreation Committee, Section 2-5.28 Code and Land Use Committee, Section 2-5.29 Public Safety and Traffic Committee, Section 2-5.30 Public Works and Construction Committee, and Section 2-5.31(Reserved) is amended and shall read as follows:

**2-5.26 Administration & Finance Committee**

The Administration & Finance Committee shall have primary responsibility for the following described activities and matters:

- a. Office of the Administrator
  - Contract Negotiations
  - Personnel
  - Council on Affordable Housing
- b. Office of the Borough Clerk
  - Municipal Docks and Dock Operations
  - Utilities
  - Borough Communications

- c. Department of Finance
  - Grants not covered by other committees
- d. Chairperson of Committee or their designee shall be the Council liaison to the:
  - Cable TV Advisory Committee
  - Chamber of Commerce
  - Manasquan Board of Education
  - Manasquan Library

#### **2-5.27 Beach Committee**

The Beach Committee shall have primary responsibility for the following described activities and matters:

- a. Beach Utility
- b. Chairperson of Committee or their designee shall be the Council liaison to the:
  - a. Tourism Commission

#### **2-5.28 Code & Land Use Committee**

The Code & Land Use Committee shall have primary responsibility for the following described activities and matters:

- a. Code Enforcement Department
- b. Zoning Office
- c. Construction Office
- d. Planning and Zoning
- e. Land Use
- f. Chairperson of Committee or their designee shall be the Council liaison to the:
  - a. Planning Board
  - b. Construction Board of Appeals

#### **2-5.29 Public Safety Committee**

The Public Safety Committee shall have primary responsibility for the following described activities and matters:

- a. Municipal Court
- b. Police Department
- c. Office of Emergency Management
- d. Public Health and Drug Awareness and Prevention
- e. Pedestrian, Bicycle, and Vehicular Traffic Planning
- f. Chairperson of Committee or his designee shall be the liaison to the:
  - a. Fire District
  - b. First Aid Squad
  - c. Office of Emergency Management
  - d. Shore Community Alliance

#### **2-5.30 Public Works & Construction Committee**

The Public Works & Construction Committee shall have primary responsibility for the following described activities and matters:

- a. Department of Public Works
- b. Water & Sewer Department and Utility
- c. Buildings and Grounds Maintenance
- d. Sanitation and Recycling
- e. Street Lighting
- f. Chairperson of Committee or his designee shall be the liaison to the:
  - a. Sea Lavender Garden Club

- b. Shade Tree Commission

### **2-5.31 Recreation Committee**

The Recreation Committee shall have primary responsibility for the following described activities and matters:

- a. Recreation Department
- b. Chairperson of Committee or their designee shall be the liaison to the:
  - a. Open Space Committee
  - b. Environmental Commission
  - c. Volunteer Recreation Committee

### **NOTICE**

PUBLIC NOTICE IS HEREBY GIVEN that Ordinance No. 2366-22 was introduced at a meeting of the Mayor and Borough Council of Manasquan on the 18<sup>th</sup> day of January 2022 and was then read for the first time. The said ordinance will be further considered for final passage by the Mayor and Council at 7:00 p.m. on the 7<sup>th</sup> day of February 2022. At such time and place, or at any such time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. A copy of this ordinance can be obtained without cost by any member of the general public by contacting the Office of the Municipal Clerk at [bilaria@manasquan-nj.gov](mailto:bilaria@manasquan-nj.gov) between the hours of 9:00 a.m. and 4:00 p.m. on Monday through Friday, except on legal holidays.

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BARBARA ILARIA, RMC, CMC  
Municipal Clerk

MARK G. KITRICK, ESQ.  
Municipal Attorney  
2329 Route 34 South  
Suite 104  
Manasquan, NJ 08736

### **STATEMENT**

This ordinance published herewith has been finally adopted on February 7, 2022 and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided by law, has begun to run from the date of the first publication of said statement.

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BARBARA ILARIA, RMC, CMC  
Municipal Clerk

Passed on First Reading and Introduction: January 18, 2022  
Approved on Second Reading and Final Reading: February 7, 2022

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EDWARD G. DONOVAN  
Mayor